

Office of Sponsored Projects Subcontracts



What are Subcontracts?

A subcontract occurs when a part of UTEP's sponsored project is passed to another entity to complete a significant portion of the sponsored project's scope of work using its own facilities and resources. All the terms and conditions of the prime award must be included in the subagreement document. Acceptance of these terms by an authorized signatory of the receiving entity is required. The subrecipient takes full responsibility for adhering to the terms and conditions of the prime award. The subrecipient assumes responsibility, leadership and financial management for performing and fulfilling the Subrecipient's scope of work within the approved budget.

The Subcontracts Unit oversees processing of Outgoing subcontracts, when UTEP serves as the Pass-Through Entity (PTE).



Get in Touch!

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